

**D. Responsibility of Agency to Resource Parents:**

1. Orientation: The agency shall provide orientation to applicants approved to be Resource Parents to acquaint them with the agency's policies and practices.
2. Agreement: The agency shall have a signed agreement with all Resource Parents which includes the following:
  - a. Confidentiality policy
  - b. Expectations and responsibilities of the agency staff and the Resource Parents
  - c. The services to be provided
  - d. Agency policies on discipline, restraints and punishment
  - e. The financial arrangements for the children placed in the home
  - f. The authority the Resource Parents can exercise for the children placed in their home
  - g. The actions which require agency staff authorization
  - h. The legal responsibility for damage or risk resulting from children in their home
  - i. The amount of the board payment and breakdown of child's allowances
  - j. Agency policies on firearms in the home
  - k. Agency policies on transportation and reimbursement for expenses, if applicable
  - l. Ongoing In-Services Training
    - i. The agency shall provide training opportunities for Resource Parents to increase their skills and ability to care for foster children. They must receive eight (8) hours of ongoing training annually.
    - ii. The training shall be provided in the following areas:
      1. Roles and relationships in care of children between agency personnel, Resource Parents, child's parents and the child
      2. Separation and the importance of a child's family and the child's communication with them
      3. Permanency planning
      4. Developmental needs of children in care

5. Cultural and religious awareness and differences
6. Behavior management and discipline techniques
7. Stress management
8. Multi-cultural placement and adoption
9. CPR, First Aid, communicable diseases and other health issues
10. Understanding trauma and its impact on children
11. Prevention of abuse and neglect in Resource Homes
12. Roles in shared parenting
13. Resource Parent involvement in family team meetings
14. Sibling interaction
15. Normalizing behavior and reaction
16. Parenting Adolescents
17. Child Sexual Abuse
18. Other training as needed

The agency must provide training certificates, letters or verification of training to each Resource Parent for each training session attended.

No more than four (4) clock hours of the required annual in-service training may be obtained through home-based or on-line training modules.

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  - d. Agency policies on discipline, restraints and punishment
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- f. The authority the Resource Parents can exercise for the children placed in their home
- g. The actions which require agency staff authorization
- h. The legal responsibility for damage or risk resulting from children in their home
- i. The amount of the board payment and breakdown of child's allowances
- j. Agency policies on firearms in the home
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